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Valparaiso University

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Editors of the
"PROGRESSIVE SERIES OF PIANO LESSONS"
PROGRESSIVE SERIES OF PIANO LESSONS

"STANDARDIZATION OF MUSIC TEACHING"
"SCHOOL CREDITS FOR MUSIC STUDY"

IT IS THE AIM of earnest and leading conservatories to standardize the teaching of music and to harmonize the work of private teachers with that of the conservatories.

After a thorough investigation we are convinced that the Progressive Series of Piano Lessons, edited by Leopold Godowsky, editor-in-chief; Emil Sauer, Josef Hofmann, Edgar Stillman Kelley, and other world-renowned artists and pedagogues, is a valuable medium for this purpose.

Standardization of music teaching and of school credits for music study are subjects receiving serious attention by educational authorities throughout the country. It will soon be the rule in high school, rather than the exception, to give credits toward graduation for outside study of music.

To do this, a definite standard of requirements must be established and a means adopted of definitely ascertaining the accomplishment of such requirements. For such a purpose, as is the case in all other subjects taught, the use of a standard text work is necessary. The Progressive Series of Piano Lessons, covering as it does the theory of music and the fundamental principles of piano playing in a correlated manner, fully meets all the requirements as such a text work.

The Valparaiso University Conservatory of Music, therefore, encourages competent private teachers to adopt the Progressive Series, and offers them every facility for the attainment of a high degree of efficiency.
The policy of the Art Publication Society in restricting the use of its material to teachers who submit evidence of teaching efficiency, makes it possible for the College to allow full credit for such of the Elementary, Intermediate and Advanced Grades of the work as may have been covered under the instruction of a teacher authorized by the Society to teach the same.

The Valparaiso University Conservatory of Music has been selected as one of the prominent conservatories of America to give the Personal Normal Course, scholarships for which are furnished free by the Society to prospective teachers who have properly qualified.

These Normal Courses are conducted by the ablest instructors who have had actual experience in teaching the Progressive Series, and will be of inestimable value to teachers.

In addition to its regular courses in pianoforte, the Conservatory will, in future, offer two courses on the Progressive Series of Piano Lessons, viz:

**HIGH SCHOOL COURSE**
Covering the Elementary and Intermediate Grades.

**COLLEGE or UNIVERSITY COURSE**
Covering the Advanced and Final Grades.

These courses are elective and may be taken in place of the regular courses if desired.

Those wishing more detailed information should apply to the Director of the Conservatory.
HIGH SCHOOL COURSE
FOUR YEARS
Embracing the Study of the
ELEMENTARY and INTERMEDIATE GRADES
OF THE
"PROGRESSIVE SERIES OF PIANO LESSONS"

ENTRANCE REQUIREMENTS

Pupils electing to take this Course, who have had previous piano instruction other than the Progressive Series will be given both the Theoretical and Practical Examinations and placed in the grade they are qualified to enter.

Pupils presenting Certificates from teachers authorized by the Society to teach the Progressive Series will be allowed full credit for work accomplished and be placed in the succeeding grade without examination.

REQUIREMENTS FOR GRADUATION

Nine hours of preparation and one hour of recitation required each week. One half Grade to be completed each year.

First year—Elementary Grade, first half.
Second year—Elementary Grade, second half.
Third year—Intermediate Grade, first half.
Fourth year—Intermediate Grade, second half.

EXAMINATIONS.

Two Theoretical Examinations per year (one each semester)—25 points each .......................................................... 50
One Practical Examination per year ......................................................................................................................... 50

Total number of points possible.......................................................................................................................... 100
Total number of points required ......................................................................................................................... 75

Theoretical Examinations

Theoretical Examinations are held at the end of each semester and consist of the written Quarterly Examination of the "Progressive Series" covering the Lessons studied during the semester. The examinations are graded according to the standard grading table of the Series.

Practical Examinations

Practical examinations are held at the end of each school year, and graded as specified. These practical examinations are not intended as demonstrations of mere keyboard dexterity. The studies and compositions are to be played in such a manner as to show a practical knowledge of the theoretical principles which govern an intelligent rendition of the grade of music demanded in each examination.
HIGH SCHOOL COURSE

FIRST YEAR REQUIREMENTS

THEORETICAL EXAMINATIONS
(First Half of Elementary Grade)

First Semester: First Quarterly Examination (Lessons 1 to 9)—25 points.
Second Semester: Second Quarterly Examination (Lessons 10 to 18)—25 points.

PRACTICAL EXAMINATION
(First Half of Elementary Grade)
Held at the end of second semester

Scales—5 Points
Any of the following major scales: C, G, D, A, E, F, B flat, E flat, A flat.

Ear Tests—5 Points
Examiner to sound single tones within Middle C Octave and the pupil to sing the tone sounded.

Theoretical Analysis—5 Points
The compositions submitted should be analyzed by the student as to Form, Structure and Harmony.

Studies
Pupil must have had at least ten Studies selected from Nos. 5 to 22 inclusive, of which he may submit any three for examination. Examiner to select one or more of the three presented.

Compositions
Pupil must have had ten Compositions of the difficulty of Grades 1-A and 1-B, of which he may submit any three for examination, at least one of which shall be of the Grade of 1-B. Examiner to select one or more of the three presented. One Composition to be played from memory.

Points to be noted in Playing of Studies and Compositions

1. Position........................................... 5 Points
   Body
   Arms (shoulders and elbows)
   Wrists
   Hands (knuckles and finger-joints)

2. Mechanism and Technic........................................... 10 Points
   Fingering
   Accuracy

3. Time........................................... 10 Points
   Rhythm
   Accents (metric and rhythmic)
   Tempo

4. Expression........................................... 10 Points
   Touch (legato, staccato)
   Tone (gradations mp, mf, f, mf, mp)
SECOND YEAR REQUIREMENTS

THEORETICAL EXAMINATIONS
(Second Half of Elementary Grade)

First Semester: Third Quarterly Examination (Lessons 19 to 27)—25 points.
Second Semester: Fourth Quarterly Examination (Lessons 28 to 36)—25 points.

PRACTICAL EXAMINATION
(Second Half of Elementary Grade)
Held at the end of second semester

Scales—5 Points
Any major scale and any of the first three minor scales to be played in moderate tempo, sixteenth-notes, within a range of two octaves.

Ear Tests—5 Points
(1) Middle C to be sounded by the examiner and pupil to name any tone of the tonic chord of C (C, E, G, C) when sounded.
(2) Middle C to be sounded and pupil to name any tone of the subdominant chord of C (C, F, A, C) when sounded.

Theoretical Analysis—5 Points
The compositions submitted should be analyzed by the student as to Form, Structure and Harmony.

Studies
Pupil must have had at least ten Studies selected from Nos. 23 to 42 inclusive, of which he may submit any three for examination. Examiner to select one or more of the three presented.

Compositions
Pupil must have had ten Compositions of the difficulty of Grades 1-B and 2-A, of which he may submit any three for examination, at least one to be of the Grade of 2-A. Examiner to select one or more of the three presented. One Composition to be played from memory.

Points to be noted in Playing of Studies and Compositions
1. Position......................................................................................................................... 5 Points
   Body
   Arms (shoulders and elbows)
   Wrists
   Hands (knuckles and finger-joints)
2. Mechanism and Technic..............................................................................................10 Points
   Fingering
   Accuracy
   Cleerness
3. Time..............................................................................................................................10 Points
   Rhythm
   Accents (metric and rhythmic)
   Tempo
4. Expression.....................................................................................................................10 Points
   Touch (legato, staccato)
   Tone (gradations p, mp, mf, f, mf, mp, p)
   Phrasing
THIRD YEAR REQUIREMENTS

THEORETICAL EXAMINATIONS
(First Half of Intermediate Grade)

First Semester: Fifth Quarterly Examination (Lessons 37 to 45) — 25 points.
Second Semester: Sixth Quarterly Examination (Lessons 46 to 54) — 25 points.

PRACTICAL EXAMINATION
(First Half of Intermediate Grade)
Held at the end of second semester

Scales — 5 Points
Any major scale and any minor scale up to three sharps or three flats to be played in allegro tempo, sixteenth-notes, within a range of four octaves, in the following ways: Legato, Staccato, Piano, Forte, Crescendo, Decrescendo.

Ear Tests — 5 Points
Middle C to be sounded by the examiner, and pupil to name any tone, within this octave, of the scale of C Major when sounded.

Sight Reading — 5 Points
Pupil to play at sight a piece in the Grade of 1-A.

Theoretical Analysis — 5 Points
The compositions submitted should be analyzed by the student as to Form, Structure and Harmony.

Studies
Pupil must have had at least ten Studies selected from Nos. 43 to 59 inclusive, of which he may submit any three for examination; at least one to be a Bach Two-Part Invention. Examiner to select one or more of the three presented.

Compositions
Pupil must have had ten Compositions of the difficulty of Grades 2-B and 3-A, of which he may submit any three for examination; at least one to be of the Grade of 3-A. Examiner to select one or more of the three presented. One Composition to be played from memory.

Points to be noted in Playing of Studies and Compositions
1. Mechanism and Technic ................................................................. 10 Points
   Fingering
   Accuracy
   Cleanness
   Evenness
   Pedaling (damper and soft pedals)

2. Time ................................................................................................ 10 Points
   Rhythm
   Accents (metric, rhythmic and melodic)
   Tempo

3. Expression ..................................................................................... 10 Points
   Touch (legato, staccato)
   Tone (gradations pp, p, mp, mf, f, ff, f, mf, mp, p, pp)
   Phrasing
   Observance of expression marks
HIGH SCHOOL COURSE

FOURTH YEAR REQUIREMENTS

THEORETICAL EXAMINATIONS
(Second Half of Intermediate Grade)

First Semester: Seventh Quarterly Examination (Lessons 55 to 63) — 25 points.
Second Semester: Eighth Quarterly Examination (Lessons 64 to 72) — 25 points.

PRACTICAL EXAMINATION
(Second Half of Intermediate Grade)
Held at the end of second semester

Scales and Arpeggios—5 Points
(1) Any minor scale to be played in allegro tempo, sixteenth-notes, within a range of four octaves, in the following ways: Legato, Staccato, Piano, Forte, Crescendo, Decrescendo.
(2) Arpeggios in fundamental position, in the keys of C, G, D, A, E, B and F.

Ear Tests—5 Points
(1) Middle C to be sounded by the examiner, and pupil to name the interval between this tone and any other tone sounded in the key of C, within an octave.
(2) Examiner to sound the four forms of the Triad, (Major, Minor, Augmented, Diminished). Pupil to name form of Triad when sounded.

Sight Reading—5 Points
Pupil to play at sight a piece of the grade of 1-B.

Theoretical Analysis—5 Points
The compositions submitted should be analyzed by the student as to Form, Structure and Harmony.

Studies
Pupil must have had at least ten Studies selected from Nos. 60 to 73 inclusive, of which he may submit any three for examination, at least one to be a Bach Two-Part Invention. Examiner to select one or more of the three presented.

Compositions
Pupil must have had at least ten Compositions of the difficulty of Grades 3-A and 3-B, of which he may submit any three for examination; at least one to be of the Grade of 3-B. Examiner to select one or more of the three presented. One Composition to be played from memory.

Points to be noted in Playing of Studies and Compositions

1. Mechanism and Technic.................................................................10 Points
   Fingering
   Accuracy
   Clearness
   Evenness
   Speed
   Pedaling (damper and soft pedals)

2. Time .................................................................................................10 Points
   Rhythm
   Accents (metric, rhythmic and melodic)
   Tempo

3. Expression .......................................................................................10 Points
   Touch (legato, non-legato, staccato)
   Tone (gradations pp, p, mp, mf, f, ff, f, mf, mp, p, pp)
   Phrasing
   Observance of expression marks
HIGH SCHOOL COURSE

Upon satisfactory completion of this HIGH SCHOOL COURSE the pupil will receive a Certificate, covering the scope of this Course.

Pupils who are qualified and can devote the necessary time to study may complete the Elementary and Intermediate Grades of the "Progressive Series of Piano Lessons," comprising this HIGH SCHOOL COURSE, in two years.

In which event the requirements are
18 Hours preparation each week.
2 Hours recitation each week.

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EXAMINATIONS

Two Theoretical Examinations each year.
(One each semester)

Two Practical Examinations each year.
(One each semester)

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Theoretical Examinations are held at the end of each semester and consist of the written Quarterly Examinations of the Progressive Series covering the 18 Lessons studied during the semester and are graded according to the standard grading table of the Series.

Practical Examinations are held at the end of each semester and are the same as the Yearly Practical Examinations provided in the Four Year High School Course.
COLLEGE OR UNIVERSITY COURSE

FOUR YEARS

Embracing the Study of the

ADVANCED AND GRADUATE GRADES

OF THE

"PROGRESSIVE SERIES OF PIANO LESSONS"

ENTRANCE REQUIREMENTS

Student must have completed the High School Course of the Progressive Series at the Conservatory, or

Must present a certificate from a school or teacher authorized by the Society to teach the Progressive Series stating that student has completed the Elementary and Intermediate Grades according to the standard requirements for High School Credits, or

Must pass all the Theoretical and Practical Examinations of the High School Course at the Conservatory.

REQUIREMENTS FOR GRADUATION

10 Hours of Preparation each week.
1 Hour of Recitation each week.
First Year—Advanced Grade, First Half.
Second Year—Advanced Grade, Second Half.
Third Year—Graduate Grade, First Half.
Fourth Year—Graduate Grade, Second Half.

EXAMINATIONS.

Two Theoretical Examinations per year (one each semester)—25 points each....... 50
One Practical Examination per year............................................................... 50

Total number of points possible..................................................................... 100
Total number of points required..................................................................... 75

Theoretical Examinations.

Theoretical Examinations are held at the end of each semester and consist of the written Quarterly Examinations of the Progressive Series covering the Lessons studied during the semester. The examinations are graded according to the standard grading table of the Series.

Practical Examinations.

Practical examinations are held at the end of each school year, and graded as specified. These practical examinations are not intended as demonstrations of mere keyboard dexterity. The studies and compositions are to be played in such a manner as to show a practical knowledge of the theoretical principles which govern an intelligent rendition of the grade of music demanded in each examination.
Theoretical Examinations (First Half of Advanced Grade)

First Semester: Ninth Quarterly Examination—
(Lessons 73 to 81) ................................................. 25 Points

Second Semester: Tenth Quarterly Examination—
(Lessons 82 to 90) ................................................. 25 Points

Practical Examination (First Half of Advanced Grade)
Held at the end of second semester.

Scales and Arpeggios—5 Points

(1) Major Scales in Double-Thirds to be played each hand alone in moderate tempo up to three sharps and three flats. Eighth-notes in a range of two octaves.
(2) Octave Scales in parallel motion. Major and Minor Arpeggios in parallel motion.

Ear Tests—5 Points

(1) Examiner having sounded Middle C, pupil must name any tone sounded in the key of C Major within the range of two octaves.
(2) Examiner having sounded the triad of C Major, pupil must name each triad or seventh chord, in any key sounded. Triad and seventh chords must be given in fundamental position.

Sight Reading—5 Points

To play at sight a Piece in the Grade of 2-A.

Theoretical Analysis—5 Points

The compositions submitted should be analyzed by the student as to Form, Structure and Harmony.

Studies

Pupil must have had at least ten Studies from Nos. 73x to 88 inclusive, and present three of his selection, at least one to be a Bach Three-Part Invention. Examiner to select one or more of the three presented.

Compositions

Pupil must have had at least ten Compositions in Grades 4-A to 4-B inclusive, and present three of his selection, at least one to be in the Grade of 4-B. Examiner to select one or more of the three presented. One Composition must be played from memory.

Points to be noted in playing of Studies and Compositions

1. Mechanism and Technic .................................................. 10 Points
   Relaxation and Weight
   Fingering
   Accuracy
   Cleanness
   Evenness
   Speed
   Strength
   Endurance
   Pedaling (damper and soft pedals)

2. Time ................................................................. 10 Points
   Tempo
   Accentuation (metric, rhythmic, melodic, harmonic, characteristic)
   Rhythm

3. Expression .......................................................... 10 Points
   Touch (legato, non-legato, staccato)
   Tone (all gradations of crescendo and diminuendo)
   Dynamics
   Agogics
   Phrasing
   Observance of expression marks
COLLEGE OR UNIVERSITY COURSE

SECOND YEAR EXAMINATIONS

Theoretical Examinations
(Second Half of Advanced Grade)

First Semester: Eleventh Quarterly Examination—
(Lessons 91 to 99) .................................................. 25 Points

Second Semester: Twelfth Quarterly Examination—
(Lessons 100 to 108) .............................................. 25 Points

Practical Examination
(Second Half of Advanced Grade)
Held at the end of second semester.

Scales and Arpeggios—5 Points

(1) Major Scales with more than three sharps and flats in Double Thirds, to be played by each hand alone in Moderate tempo. Eighth-notes in a range of two octaves.

(2) Seventh Chord Arpeggios in octaves in parallel motion. Allegro tempo, sixteenth-notes.

Ear Tests—5 Points

(1) Middle C having been sounded, pupil must name any note in the Chromatic Scale within this octave when sounded. He should also name the interval between C and any other note sounded within the octave.

(2) Examiner having sounded the triad of C Major, pupil must name any inversion of this triad and any inversion of the dominant seventh chord (G, B, D, F) when sounded.

Sight Reading—5 Points

To play at sight a Piece in the Grade of 2-B.

Theoretical Analysis—5 Points

The compositions submitted should be analyzed by the student as to Form, Structure and Harmony.

Studies

Pupil must have had at least ten Studies from Nos. 89 to 106 inclusive, and present three of his selection. Examiner to select one or more of the three presented.

Compositions

Pupil must have had at least ten Compositions in Grades 5-A and 5-B inclusive, and present three of his selection, at least one to be in the Grade of 5-B. Examiner to select one or more of the three presented. One Composition must be played from memory.

Points to be noted in playing of Studies and Compositions

1. Mechanism and Technic ................................................................. 10 Points
   Relaxation and Weight
   Fingering
   Accuracy
   Cleaness
   Evenness
   Speed
   Strength
   Endurance
   Pedaling (damper and soft pedals)

2. Time .............................................................................................. 10 Points
   Tempo
   Accentuation (metric, rhythmic, melodic, harmonic, characteristic)
   Rhythm

3. Expression and Interpretation ...................................................... 10 Points
   Touch (legato, non-legato, staccato, leggiero)
   Tone (all gradations of crescendo and diminuendo)
   Dynamics
   Agogics
   Phrasing
   Observance of expression marks
COLLEGE OR UNIVERSITY COURSE
THIRD YEAR EXAMINATIONS

Theoretical Examinations
(First Half of Graduate Grade)
First Semester: Thirteenth Quarterly Examination—
(Lessons 109 to 117)........................................... 25 Points
Second Semester: Fourteenth Quarterly Examination—
(Lessons 118 to 126)........................................... 25 Points

Practical Examination
(First Half of Graduate Grade)
Held at the end of second semester.

Scales and Arpeggios—5 Points
(1) Major Scales in Double Sixths, to be played by each hand alone in moderate tempo, up to three sharps and flats. Eighth-notes in a range of two octaves.
(2) Diminished Seventh Chord Arpeggios in octaves, parallel motion. Moderate tempo, sixteenth-notes.

Ear Tests—5 Points
(1) Examiner plays a Piece in dance form in Grade 3-A or 3-B. Pupil, without seeing the music, must state if the Piece is in primary or composite song-form and how many parts are found in the Trio.
(2) Pupil must also state if the Piece is in duple (binary) or triple measure.

Sight Reading—5 Points
To play at sight a Piece in the Grade of 3-A.

Theoretical Analysis—5 Points
The compositions submitted should be analyzed by the student as to Form, Structure and Harmony.

Studies
Pupil must have had at least eight Studies from Nos. 107 to 126 inclusive, and present three of his selection. Examiner to select one or more of the three presented.

Compositions
Pupil must have had at least eight Compositions in Grades 5-B and 6-A and present three of his own choice; at least one to be in the Grade of 6-A. Concert Etudes of similar Grade may count as Compositions. Examiner to select one or more of the three presented. Two to be played from memory.

Points to be noted in playing of Studies and Compositions
1. Mechanism and Technic........................................... 10 Points
   Relaxation and Weight
   Fingering
   Accuracy
   Cleanness
   Evenness
   Speed
   Strength
   Endurance
   Pedaling (damper, sostenuto and soft pedals)
2. Time ........................................................................ 10 Points
   Tempo
   Accentuation (metric, rhythmic, melodic, harmonic, characteristic)
   Rhythm
3. Expression and Interpretation.................................. 10 Points
   Touch (legato, legatissimo, non-legato, staccato, staccatissimo, leggiero)
   Tone (all gradations of crescendo and diminuendo)
   Dynamics
   Agogics
   Phrasing
   Observance of expression marks
COLLEGE OR UNIVERSITY COURSE

FOURTH YEAR EXAMINATIONS

Theoretical Examinations
(Second Half of Graduate Grade)

First Semester: Fifteenth Quarterly Examination—
(Lessons 127 to 135) ................................................... 25 Points

Second Semester: Sixteenth Quarterly Examination—
(Lessons 136 to 144) ................................................... 25 Points

Practical Examination
(Second Half of Graduate Grade)
Held at the end of second semester.

Scales and Arpeggios—5 Points
(1) Chromatic Scale in Double Thirds, to be played by each hand alone in Allegro Tempo. Sixteenth-notes in a range of two octaves.
(2) Augmented Triad Arpeggios in octaves. Moderate tempo, sixteenth-notes.

Ear Tests—5 Points
(1) Examiner having emphasized the motive of the Piece by playing it three times and then playing the Piece from which the motive was selected, pupil without seeing the music, must state how many times the motive occurred in the Piece.
(2) Examiner plays parts of three Pieces having different measure signatures; 2/4, 6/8, 4/4, etc. Pupil, without seeing the music, must state what the measure signature of each Piece is.

Sight Reading—5 Points
To play at sight a Piece in the Grade of 3-B.

Theoretical Analysis—5 Points
The compositions submitted should be analyzed by the student as to Form, Structure and Harmony.

Studies
Pupil must have had at least eight Studies from Nos. 127 to 144 inclusive and present three of his selection. Examiner to select one or more of three presented.

Compositions
Pupil must have had at least six Compositions in Grades 6-A and 6-B and present three of his selection; at least one to be in the Grade of 6-B. Concert Etudes of similar Grade may count as Compositions. Examiner to select one or more of the three presented. Two to be played from memory.

Points to be noted in playing of Studies and Compositions
1. Mechanism and Technique ........................................... 10 Points
   Relaxation and Weight
   Fingering
   Accuracy
   Clearness
   Evenness
   Speed
   Strength
   Endurance
   Pedaling (damper, sostenuto and soft pedals)

2. Time ........................................................................... 10 Points
   Tempo
   Accentuation (metric, rhythmic, melodic, harmonic, characteristic)
   Rhythm

3. Expression and Interpretation ......................................... 10 Points
   Touch (legato, legatissimo, non-legato, staccato, staccatissimo, leggiero)
   Tone (all gradations of crescendo and diminuendo)
   Dynamics
   Agogics
   Phrasing
   Observance of expression marks
Upon satisfactory completion of this COLLEGE or UNIVERSITY COURSE of the Progressive Series, the pupil will receive a Diploma from the CONSERVATORY.

Pupils who are qualified and can devote the necessary time to study may complete the Advanced and Final Grades of the "Progressive Series of Piano Lessons," comprising this COLLEGE or UNIVERSITY COURSE, in two years.

In which event the requirements are
20 Hours preparation each week.
2 Hours recitation each week.

EXAMINATIONS

Two Theoretical Examinations each year.
(One each semester)

Two Practical Examinations each year.
(One each semester)

Theoretical Examinations are held at the end of each semester and consist of the written Quarterly Examinations of the Progressive Series covering the 18 Lessons studied during the semester and are graded according to the standard grading table of the Series.

Practical Examinations are held at the end of each semester and are the same as the Yearly Practical Examinations provided in the Four Year College or University Course.

The Society offers a special plan whereby serious and capable students may become authorized teachers of the Progressive Series.

Ask for the details of this plan without delay.